



## **Would you like to help in a classroom, volunteer at a Greenwood event or help in our library?**

Please find attached information on how to get your clearances and come in to help. You can find this information at [KCSd.org](http://KCSd.org) under the Parents tab, then Clearances & Forms. There are links to get the clearances that you need.

- Act 34-PA State Criminal Records Check and Act 151 Child Abuse History are both free to volunteers and required by all volunteers.
- Act 114-Federal Criminal Background Check has a reduced cost for volunteers and is only required if you do not qualify for the waiver attached. You can sign and return the attached KCSd Volunteer Request for Waiver of FBI Federal Criminal History Fingerprint Record Check (Board Policy 916) if you have been a continuous resident of PA for the last 10 years and have never been convicted of any crimes listed. If you need to get your fingerprinting done, please bring your receipt and ID to an approved site. The Kennett YMCA is available Monday through Thursday 4pm-8pm.
- There is one final district form that is also attached-KCSd Acknowledgement of Volunteer Obligations (Board Policy 916) that needs to be signed and returned with your necessary clearance forms to the Greenwood Office.
- Your clearances will expire 5 years from the date of your earliest submitted clearance. Upon receipt your copies will be sent to the district office for approval and you will be entered on our District Approved Volunteer List.

Please feel free to visit or call the Greenwood office if you should have questions or require assistance. You may also contact our Asst. Superintendent Dr. Michael Barber directly at the KCSd District Office if you should have concerns.

**Thank you for taking the time to help in our schools. You can truly make a difference in a student's life.**



## ¿Quieres ayudar en el salón, en un evento de Greenwood o ayudar en nuestra biblioteca?

Adjunto encontrará información sobre cómo obtener sus antecedentes y venir a ayudar.

Puede encontrar esta información en [KCSd.org](http://KCSd.org) en la ficha de los padres, después en Clearances & Forms. Hay links para conseguir lo que usted necesita para sus antecedentes.

- Ley 34-PA Record Criminal y ley 151 historial de abuso infantil son gratis para los voluntarios y un requisito por todos los voluntarios.
- Ley 114-Federal de antecedentes penales tienen un costo reducido para los voluntarios y sólo es necesario si usted no califica para la excepción que se adjunta. Puede firmar y devolver la solicitud de voluntario de KCSd adjunto para renuncia de FBI historial Federal Penal huellas dactilares (Junta Directiva 916) si ha sido residente permanente de PA para los últimos 10 años y nunca han sido condenado por los delitos mencionados. Si usted necesita obtener su huellas, por favor traiga su recibo y su ID a un sitio aprobado. La YMCA de Kennett está disponible del lunes a jueves 4:00 pm-8:00 pm.
- Hay una forma de distrito final que también es adjunta KCSd reconocimiento voluntario de obligaciones de (Junta Directiva 916) que debe ser firmado y devuelto con sus formas de separación necesaria a la oficina de Greenwood.
- Sus autorizaciones caducarán en 5 años después de la fecha de su de la forma que haya entregado primero. Al recibir sus copias se enviarán a la oficina de distrito para su aprobación y será registrada en nuestra lista de voluntarios aprobado por el distrito.

Por favor siéntase libre de visitar o llamar a la oficina de Greenwood si tiene preguntas o necesita ayuda. También puede comunicarse con nuestro Asistente Superintendente Dr.

Michael Barber directamente en la oficina de distrito KCSd si tiene preocupaciones.

Gracias por tomarse el tiempo para ayudar en nuestras escuelas. Realmente puede hacer una diferencia en la vida de un estudiante.

## Volunteer Clearances and Forms

The Pennsylvania General Assembly once again amended the Child Protective Services Law (Act 153) in July of 2015 through what is known as Act 15 of 2015. Significant changes to the background check requirements have been made, and the highlights to the law are summarized in this document below.

Act 15 defines direct volunteer contact as the care, supervision, guidance, or control of children and routine interaction with children. Routine interaction is defined as regular and repeated contact that is integral to a person's employment or volunteer responsibilities.

Effective July 1, 2016 or by adoption of a new School Board policy, volunteers must have clearances in order to be approved to offer their services in the schools.

All Pennsylvania background checks are now valid for a five (5) year period.

All fees associated with background checks have been waived with the exception of the Act 114 Federal Criminal Background Check for those who do not qualify for the waiver. Although Act 15 does provide a few exemptions within the law, effective August 31, 2015, the Kennett Consolidated School District will be requiring background clearances from all volunteers who are supervising children in an effort to ensure the health, welfare, and safety of all students.

If a volunteer has continuously resided in Pennsylvania for 10 years AND swears in writing that he or she has never been convicted of a disqualifying crime in Pennsylvania or the corresponding offenses under the laws of any other jurisdiction, they only need to secure the Department of Public Welfare Child Abuse Clearance (Act 151) and the Pennsylvania Criminal History Check (Act 34); the Federal Clearance (Act 114) is not needed.

Volunteers may obtain these clearances by applying online at the following websites:

**Act 34 PA State Criminal Record Check**

**Act 114 Federal Criminal Background Check** (Select Pennsylvania Department of Education)

**Act 151 Child Abuse History** (Must create new account to complete online)

Once obtained the clearances must be submitted to the school principal.

To access the fingerprint waiver and the volunteer acknowledgement form please [click here](#).

**KENNETT CONSOLIDATED SCHOOL DISTRICT  
VOLUNTEER REQUEST FOR WAIVER OF  
FBI – FEDERAL CRIMINAL HISTORY FINGERPRINT RECORD CHECK  
(Board Policy 916)**

I declare under penalty of perjury that the following is true and correct:

1. I have been a resident of the Commonwealth of Pennsylvania during the entirety of the previous ten-year period from the date of this document;
2. I have never been named as the perpetrator of a founded report of child abuse;
3. I have never been convicted of one or more of the following types of offenses, including the attempt, solicitation, or conspiracy to commit any of the following offenses:

Criminal homicide	Indecent assault
Aggravated assault	Indecent exposure
Stalking	Incest
Kidnapping	Concealing the death of a child
Unlawful restraint	Endangering the welfare of a child
Rape	Dealing in infant children
Statutory sexual assault	Prostitution and related offenses
Sexual assault	Corruption of minors
Involuntary deviate sexual intercourse	Sexual abuse of children
Aggravated indecent assault	Crimes related to obscene and other sexual materials and performances

4. Within the five-year period immediately preceding the date of this document, I have not been convicted of a felony offense under The Controlled Substance, Drug, Device, and Cosmetic Act; and
5. I have not been convicted of an offense similar in nature to those crimes listed under paragraphs 2, 3, or 4 above under the laws or former laws of the United States or one of its territories or possessions, another state, the District of Columbia, the Commonwealth of Puerto Rico or a foreign nation, or under a former law of Pennsylvania.

I understand that statements herein are made subject to the penalties of 18 Pa. C.S. § 4904 relating to unsworn falsification to authorities.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

KENNETT CONSOLIDATED SCHOOL DISTRICT  
ACKNOWLEDGEMENT OF VOLUNTEER OBLIGATIONS  
(Board Policy 916)

As required by statute, I fully understand that --

1. If I am arrested for or convicted of a Disqualifying Offense that is listed in Policy 916 or named as a perpetrator in a founded or indicated report, I must provide written notification of the same to the District Superintendent's office not later than 72 hours after the arrest, conviction, or notification that I have been listed as a perpetrator in the statewide database.
2. If the District has a reasonable belief that I was arrested or convicted of a Disqualifying Offense that is listed in Policy 916 or was named as a perpetrator in a founded or indicated report, the District can require me to update my clearances before being permitted to continue to volunteer in the District.
3. Willful failure to disclose this information is a misdemeanor in the third degree.
4. My clearances will expire on \_\_\_\_\_ (five (5) years from the date of the oldest clearance submitted).

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Email Address